

# CDMT Recognised Awards scheme

## what it is and how to apply

### About the scheme

CDMT's Recognised Awards are a set of industry-designed principles for part-time and pre-vocational performing arts schools and teachers working in out-of-school settings teaching children between the ages of 5 – 18. There are two categories within the scheme as follows:

- **Recognised Schools** are pre or non-vocational dance, drama or musical theatre environments teaching students either in groups or individually in out-of-school settings.
- **Recognised Teachers** are pre or non-vocational dance, drama or musical theatre individuals educating students either in an out-of-school setting or peripatetically.

The Recognised Awards confirm that schools and teachers appreciate the importance of:

- Adhering to appropriate Professional Policies and Procedures, including Safeguarding and Health & Safety
- Holding valid Disclosure and Barring Service (DBS) Certificates and adequate Insurance
- Following the scheme's Code of Professional Conduct and Practice
- Having the appropriate level of relevant Teaching Qualifications and/or Professional Experience
- Complying with the standards set out in the Department for Education's guidance on Keeping Children Safe in Out-of-School settings.

### The scheme's support package

CDMT supports holders of a Recognised Award by providing:

- Personalised gold embossed certificates for every Recognised Award holder and promotional materials, including flyers, leaflets and posters - you can see some samples [here](#).
- Access to a dedicated Recognised Awards portal through the CDMT website with an exclusive updates page for participants in the scheme
- A listing on CDMT's searchable database of Recognised Awards holders
- Template policies and procedures for, among others *Health and Safety*, *Children and Adults at Risk*, *Code of Professional Conduct for Schools and Teachers*, and *Equal Opportunities*
- Bi-termly newsletters and support videos which include details on relevant legislative updates, offers from sponsors and CDMT news, including details of useful webinars from CDMT Affiliates
- Discounted and group booking tickets to the CDMT Careers Conference and Showcase
- Offers and promotions from partner organisations, including Harlequin, Dance Biz and The Stage.

### How to apply

Joining the Recognised Awards scheme is easy, just follow the below steps:

**1**

Look at the requirements to become a [Recognised School](#) or [Recognised Teacher](#), and decide which one you would like to apply for.

**2**

Create an account on CDMT's dedicated Recognised Awards portal [here](#).

**3**

Submit your information, upload your policies, procedures, insurance details and teacher information, and complete payment.

**4**

Await confirmation from a member of CDMT office staff that your application has been successful.

**5**

Promote your participation in the scheme using CDMT's complementary marketing materials!

**6**

Review and submit your information, including payment, on an annual basis through the portal.